

1 **BY-LAWS OF THE PACIFIC CIRCLE CONSORTIUM**

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4 **ARTICLE I: Nature of organisation**

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6 The Pacific Circle Consortium began as an Innovation
7 Exchange activity of the Centre for Educational Research
8 and Innovation (CERI) in the Organisation for Economic
9 Cooperation and Development (OECD). It is now an
10 independent not for profit organisation.

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12 **ARTICLE II: Purpose**

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14 **SECTION 1:** The purpose of the Pacific Circle Consortium is to
15 promote international and intercultural understanding and
16 cooperation among the peoples and countries in and
17 around the Pacific Ocean. The Consortium fulfils this
18 purpose through school-related international,
19 cooperative, programs and activities in educational
20 research, curriculum development and professional
21 development. The Consortium shares ideas, resources,
22 information, materials and personnel among Pacific
23 countries and institutions.

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25 **SECTION 2:** The Pacific Circle Consortium is committed to principles
26 of equity. It seeks to reflect this commitment in its
27 participation, programs and materials.

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29 **ARTICLE III: Participation and membership**

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31 **SECTION 1:** Participation in Consortium activities is open to ministries,
32 departments, educations systems, universities,
33 institutions and individuals with an education interest in
34 countries in and around the Pacific Ocean.

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SECTION 2 Membership of the Consortium is open to educational organisations and individuals who have a common interest in the purpose of the Consortium and who pay the annual membership fee as set by the Executive Committee.

SECTION 3: The Executive Committee may nominate individuals for honorary status. Such nominations will be submitted for approval at an Annual General Meeting (AGM).

SECTION 4: A current list of PCC members and honorary members shall be maintained by the Secretary .

ARTICLE IV: The Annual General Meeting (AGM)

SECTION 1: The AGM shall meet once a year at the time of its annual conference. Additional General Meetings may be called by the Chair at the request of the Executive Committee or a majority of the PCC members attending an AGM.

SECTION 2: Each financial member will have one vote at AGM and General Meetings.

SECTION 3: Four weeks notice of the AGM and General Meetings is to be given to members. At a duly constituted meeting, the financial members present constitute a quorum to conduct business.

SECTION 4: The AGM shall establish operational policy for the Consortium and receive annual reports from the Chair, Secretary, Treasurer and Editor.

68 SECTION 5: The AGM will establish criteria for projects by
69 the Consortium and approve projects.

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72 **ARTICLE V: Officers and Executive Committee**

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74 SECTION 1: Officers of the Consortium shall consist of a Chair,
75 Incoming Chair, Outgoing Chair, Secretary, Treasurer,
76 Editor and six other members.

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78 SECTION 2 The positions of Incoming Chair, Chair and Outgoing
79 Chair are all held progressively for two years each by the
80 member elected to the position of Incoming Chair by the
81 AGM.

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83 The Editor will be appointed by the Executive Committee
84 and will have full voting rights. Other positions are elected
85 by the AGM for two year appointments. At AGMs,
86 members may be re-elected any number of times to hold
87 any of these positions.

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89 The current and forthcoming conference organisers will
90 be coopted to the Executive Committee. The Executive
91 Committee has the power to co-opt additional members
92 as required. Coopted members can not move or second
93 motions or vote.

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95 Duties of the Executive Committee officers may be
96 specified by the AGM

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98 SECTION 3: The Executive Committee shall perform the functions of
99 the AGM between meetings of the AGM, subject to
100 confirmation by the AGM at its next meeting.

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102 SECTION 4 As an unincorporated society, members of the Executive
103 Committee are advised to secure personal liability
104 insurance to cover any financial risks should action be
105 brought against the Consortium.

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107 **ARTICLE VI: Finance**

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109 SECTION 1: The PCC is an unincorporated society which requires the
110 coordinator of any approved activity or project (including
111 annual conferences) to secure appropriate insurances,
112 including public liability and voluntary workers, for the
113 country or countries in which they operate. This may be
114 secured and verified through the organisation that
115 employs them, the venues used or by obtaining separate
116 commercial contracts.

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118 SECTION 2: A membership fee will be set by the Executive Committee
119 and be part of the registration fee at the annual
120 conference or it may be paid separately where members
121 do not attend the annual conference.

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123 SECTION 3 An annual report of the funds of the Consortium shall be
124 made to the AGM as part of the report by the Treasurer.

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126 **ARTICLE VII: Conduct of Business**

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128 SECTION 1: A duly constituted Executive Committee meeting is one
129 called by the Chair with at least one weeks' notification.
130 The business of the meeting may be conducted by
131 electronic means, including teleconferencing,
132 videoconferencing and email exchange.

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134 SECTION 2: The financial members represented at a duly constituted
135 Executive Committee meeting shall constitute a quorum
136 to conduct business.

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138 **ARTICLE VIII: Amendment to By-Laws**

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140 SECTION 1: Notice of any proposed change shall be given in writing
141 to the members at least four weeks prior to an AGM.

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143 SECTION 2: These by-laws may be amended by a two-third majority
144 vote of the AGM.

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146 Revised and approved July 3, 2015

147 Previous May 2009

148 Previous April 1995

149 Est. 1977

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